

NATIONAL FEDERATION OF MUSIC CLUBS

Lucinda M. Lear
IFMC Liability Insurance & Treasurer
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July 20, 2022

Dear Festival Chair and/or Club President:

One of my responsibilities as state liability chair and treasurer is the coordination of general liability insurance coverage for IFMC events that occur annually throughout Iowa. NFMC offers liability insurance at a bargain and available only for Federation-sponsored events. Event sponsors must be Federation Members in good standing! This could mean your local club meeting, studio recitals, local festival, any event that is Federation-sponsored by a club or Federation member.

Iowa Liability Insurance request deadlines are: All fee information is detailed on the attached request form. All fee information is detailed on the attached request form.

August 15, 2022 for events September 1, 2022—December 31, 2022

December 1, 2022 for events January 1, 2023 – August 31, 2023

Late fees apply after these dates.

Also attached is a copy of our NFMC Child Protection Policy/Form. A signed Child Protection Form is required by our insurance company for each event. If the signed form is not returned with a request, you will not have insurance! A web link for a CDC booklet is also included on the policy form. This booklet is included as a *guide only*—it contains valuable information about protecting our children, but is intended for your review only..

<http://www.cdc.gov/violenceprevention/pdf/preventingchildsexualabuse-a.pdf>

Please remember that ALL requests, payments and signed Child Protection forms must be sent to the state treasurer, who will then submit all Iowa events to the NFMC Headquarters. You may email me your requests and forms as an electronic attachment or send snail mail. Please send all monies to:

Lucinda M. Lear, IFMC State Treasurer
432 Vermont Street
Waterloo, IA 50701
lmlear@mchsi.com

Remember that you will NOT have coverage until your payment & Child Protection form is received.
“No Payment or Form—No Insurance!”

Thank you!